

**MCKINNEY**

INDEPENDENT SCHOOL DISTRICT

**2014-2015 MISD  
DANCE/DRILL TEAM HANDBOOK**

Fine Arts Department  
McKinney Independent School District  
#1 Duvall St  
McKinney TX 75069  
Phone 469.302.4213 • 469.302.4087 • Fax 469.302.4188

## **MISD Dance/Drill Team Handbook and Guidelines 2014-2015**

All MISD High School dance/drill team members must adhere to the following articles. It must be understood that as a member of this organization, the student becomes a representative of McKinney I.S.D. and each member must maintain high moral and ethical standards. Membership is from the tryout date through the last day of school or a written resignation.

### **Article I. Purpose**

The purpose of the varsity and junior varsity drill/dance team is to promote spirit and sportsmanship at school functions and to serve as a performing group representing the high school throughout the community, state, and nation.

Instructional and performance activities are affirmatively directed toward development of individual member improvement, resulting in a highly skilled performance group. Each student selected must be cognizant of the time commitment and individual dedication demanded in striving for personal improvement and teamwork through responsibility and discipline.

Students are exposed to teaching, practice, and performance opportunities that result in the development of responsibility, self-respect, and that encourage honest effort in striving for excellence. These opportunities also develop character, teamwork, and pride in quality performance and physical fitness by emphasizing the maintenance of high standards.

### **Article II. Eligibility Qualifications and Requirements**

- A. In order for a student to be eligible to tryout the student must currently be enrolled in and attending a McKinney ISD school by March 20, 2014.
- B. Students and Parent/Guardian are encouraged to submit online application information by March 20, 2014. The required information that should be completed online can be found at the link below. There is a checklist of forms listed in Section 2 of this document. By submitting the form online, you are agreeing to abide by all guidelines set forth in this document. A copy of your proof of residency and a copy of all four pages of the MISD UIL Physical Form must be scanned and emailed to drill team director at the campus the student attends. Please save the documents with the candidate's first and last name and the name of the document.

Example: Susie Smith Proof of Residency  
Susie Smith MISD Physical Form

If you are unable to scan and email these two documents, you must contact the drill team director prior to the start of clinic and bring a copy of these documents to the first day of clinic.

Please note: If you choose to bring the documents to the first day of clinic, you may miss material covered that day during the clinic. We will not begin accepting these documents until the start of the clinic, and it does take a few minutes to verify each proof of residency and ensure that the physical has been completed correctly. The application information can be found at the address below.

[http://www.mckinneyisd.net/departments/fine\\_arts/cheer/](http://www.mckinneyisd.net/departments/fine_arts/cheer/)

- C. Candidates must try out for the campus for which they are zoned. Candidates must provide proof of residence or future residence within the attendance zone unless the student has an approved transfer. Please contact Elena Rodriguez at 469-742-4208 for all questions regarding transfers and deadlines for submitting transfer requests.
- D. Candidates may only tryout for drill team at one campus. If a transfer occurs after the audition date, the student forfeits her position on the current team and will not be placed on the Varsity Team on the campus to which the student is transferring. The candidate may only sign-up for the JV team at the campus for she is transferring.
- E. Candidates must be entering grades nine (9) through twelve (12).
- F. Student must disclose all medical conditions that may affect the safety of themselves or others prior to trying out. All such information will be confidential and maintained in accordance with the McKinney ISD Board Policies.
- G. Students must be present during auditions.
- H. Candidates and their families must agree to and be fully aware of the financial responsibilities of being a D.T. member and meet all financial obligations throughout the year
- I. All financial obligations to D.T. organization must be cleared prior to auditions.
- J. D.T. members who have been dismissed or resigned from the previous year must have permission from the director and principal to audition.
- K. If a student transfers to McKinney I.S.D. after auditions but before the first performance of the upcoming school year, the student may participate on the JV team.
- L. Varsity returning members may be subject to re-audition upon receiving a formal disciplinary probation.

### **Article III. The Audition**

- A. Varsity
  - 1. The audition will be held on a date designated by MISD.
  - 2. There shall be no minimum set number of D.T. members for the team.
  - 3. Candidates will audition before a panel of 3-5 professionally qualified dance/drill team judges hired by the director/administration.
  - 4. The judges will select an amount of girls based on a break in scores. The judges decide where the break in scores occurs. The judges' decision is final.
  - 5. Candidates will be scored on showmanship, technique, overall presentation and memory within the following categories.
    - a. Jazz Performance (max 20 pts.)
    - b. Kick Performance (max 20 pts.)
    - c. Splits (max 10 pts.)
  - 6. Auditions are closed to all spectators. Those eligible for attendance include candidates, judges, and district designees.
  - 7. Audition workshops are only open to candidates.
  - 8. Announcement of the team will be posted on the team website.
  - 9. If a parent wishes to view his/her student's individual tryout documents, he/she must make an appointment with the officiating administrator. Parents are allowed to view their student's individual documents only. The statute of limitations for viewing is five (5) school days following the tryout session. Parents are not allowed to view any other student's documents.
- B. Junior Varsity
  - 1. JV Drill Team is an open team based on sign-ups.
  - 2. Members may participate in a clinic.
  - 3. Current MISD students must attend an informational team meeting and complete all required paperwork in order to complete the sign-up process.

#### **Article IV. Membership Requirements and Expectations**

- A. All D.T. members must be enrolled for the designated D.T. class for the fall and spring semesters of their membership year.
- B. D.T. members are required to attend summer practices and camp.
- C. Attendance to all D.T. activities, practices, and performances is mandatory.
- D. Members are expected to arrive on time and attend the entire practice until dismissed by the director.
- E. All organizational trips, projects, and activities must be under the direction and approval of the director.
- F. Members must audition for performances. Members are not guaranteed to dance every performance.
- G. The director reserves the right to pull any member from a performance due to absence, conduct or lack of effort.
- H. Members may lose performance eligibility if financial obligations are not met.
- I. D.T. members must abide by the school codes of conduct both in and out of uniform, both at and away from school. If an incident occurs during school or while on a team trip, during competition or exhibition, which is in violation of the Student Code of Conduct or Student Acceptable Use Policy, a member should expect disciplinary action from the school as well as from the D.T.
- J. D.T. members must demonstrate good sportsmanship at all times.
- K. D.T. members must be courteous and respectful to their teammates, directors, teachers, classmates, and all school/district administrators at all times.
- L. D.T. members must refrain from public displays of affection while in or out of uniform.
- M. D.T. members should not engage in inappropriate messaging, dialogue, use of content (pictures, labels, artwork, etc) on any social networking site, email, texting, etc.
- N. D.T. members will wear practice and performance uniforms as designated by the director.
- O. No visible tattoos will be allowed during any drill team function/activity.
- P. All members must maintain behavior and character that is above reproach. The director, along with school administration, determines what behavior is beyond reproach. Conducting yourself in any other manner could result in immediate dismissal from the team.

#### **Article V. Attendance**

- A. Excused Absences
  - 1. The director will determine the status of an absence.  
Reasons for excused absences are:
    - a. Personal illness or accident
    - b. Doctor's Appointment with a doctor's note
    - c. Death in the family
    - d. Religious holidays
    - e. Special school UIL activity and college visit with advance approval from the director.
  - 2. Absence from practice/class may result in student being benched from the next performance if the director determines that the student's absence hindered the ability of the team to practice efficiently for that performance.
- B. Unexcused Absences
  - 1. Any absence the director has not pre-approved.
  - 2. Absences for reasons other than those listed above will be unexcused (this includes absences from the D.T. class).
  - 3. Unexcused absences will result in the receipt of demerits and may result in loss of performance eligibility, suspension or dismissal.
  - 4. Outside employment is not an excuse to miss any part of drill team activities.

#### **Article VI. Routine Evaluations and Performances**

- A. D.T. members will audition for performances.
- B. The director has the final decision on who makes the performances.
- C. A member unable to meet the standards set for that performance will not be allowed to perform in that particular performance and will be placed on reserve status. She must attend the practices and performance in uniform and assume her responsibilities as usual.

- D. A complete uniform and equipment check will be held prior to any activity/performance and performance eligibility may be lost if requirements are not met.

#### **Article VII. Uniforms and Equipment**

- A. D.T. members will be supplied items by the McKinney I.S.D. and/or parent organization. D.T. members are responsible for the upkeep of each item received and will be held financially responsible for the item if lost or damaged.
- B. D.T. members are responsible for purchasing practice attire and other necessary clothing and accessories, as required and all personal items must be labeled with the member's name.
- C. Practice attire/uniforms are to be kept clean and in good condition.
- D. All designated uniforms, jackets, etc. are to be worn by D.T. members only.
- E. The uniform is only to be worn in conjunction with school-sponsored events.
- F. Hair and make-up will be worn as specified by the director.
- G. No D.T. member will lend her uniform for Powder Puff, Halloween, etc.
- H. No jewelry will be worn during practices, performances, or pictures unless designated by the director.
- I. Only nail polish designated by the director may be worn during practice or performance.

#### **Article VIII. Finances and Fund-raising**

- A. If a D.T. member is dismissed or resigns, she will be held financially responsible for any and all items already ordered. No refunds will be made. She will be placed on the hold list until all balances are paid in full.
- B. Individual refunds from fund-raising profits will not be made.
- C. Estimated Costs for Drill Team - Not to exceed \$1,200 per year for Varsity and \$500 for JV. Please contact the D.T. Director for a detailed list of expenses. All campuses offer payment plan options.

#### **Article IX. The Disciplinary System**

- A. Demerits may be given to D.T. members at any practice, performance, event, or for school disciplinary reasons.
- B. The calculating period for demerits will be from the time the new team is announced until the last day of school the following school year.
- C. Demerits must be worked off at the request of the director, before or after practice, within one week of receiving the demerit.
- D. D.T. members may be required to re-audition the following year after receiving a set number of demerits as outlined in each campus dance/drill team handbook.
- E. Merits are the means by which the D.T. member may work off demerits and be rewarded for extra service to the organization.
- F. Each campus will outline demerits/merits.

#### **Article X. Misconduct, Probation, Dismissal, and Resignation**

- A. Misconduct - any infraction of school rules as set forth in the MISD Student Code of Conduct, Student Acceptable Use Policy, MISD Student Co-Curricular/Extracurricular Contract, the MISD Drill Team Handbook, and/or campus drill team guidelines will result in disciplinary action and may cause removal from the team.
  - 1. Directors have the authority to bench or possibly remove members from the squad for misconduct infractions.

Failure to Meet Academic Requirements– The student will be put on probation and will not perform at pep rallies or games. The probation will be three weeks in length. He or she will not be allowed to perform at games or pep rallies or suit out and travel with the team but during this time he/she must still attend and participate in all practices. If, after three weeks, the substandard grade is brought up to 70 or better, the D.T. member will no longer be on probation. MISD will follow the TEA UIL Eligibility Calendar.

Academics are the school's top priority. Therefore, if a D.T. member is placed on probation twice because of substandard grades in the same course or in different courses during the school year and a third offense occurs, the student will be removed from the drill team for the remainder of the same school year. This will not include the courses designated in board policy as exempt from the ineligibility rule.

Failure to Meet Behavior Requirements– In addition to the general conduct rules outlined, each coach will be responsible for communicating behavioral requirements and consequences.

B. Performance Benching

1. Performance benching is a period designated in which the member continues to uphold all responsibilities of being a D.T. member, but may not participate in performances. Member continues to attend and participate at all rehearsals and attends all performances and social activities in uniform.
2. Directors have the authority to bench members from a performance for misconduct or failure to meet performance standards.

C. Probation

1. Probation eliminates the member from participation in performances and special events. The member may not attend D.T. social activities. The member is not allowed to wear any part of the uniform to school or activities during the period of probation. The member may not travel or sit with the D.T. at performance events or public activities. The member will continue to attend D.T. class and all rehearsals and will assist the managers in their duties. The member must continue to participate in all fundraisers.
2. A probationary contract will be written for the member with the length of the probation to be decided upon by the director. The member, parent, and director will be given a copy of the probation contract.
3. If the contract is not adhered to, the D.T. member is subject to dismissal.
4. Failure to meet the expectations outlined in MISD Student Code of Conduct, MISD Co-Curricular/Extra Curricular Contract, MISD Drill Team Handbook, and/or any campus handbook may result in probation.

D. Dismissal

1. Dismissal involves a loss of membership from the organization. All school equipment and uniforms must be returned and all financial obligations must be cleared within one week of dismissal. Once a member has been dismissed, she loses all privileges of the organization. This includes awards, recognitions, etc., that may have been earned over the duration of the D.T. year. This also includes attending D.T. only events, using the D.T. facilities, and wearing D.T. attire.
2. A D.T. member who has been dismissed will not be eligible to participate in the next year's tryout without approval from the director and principal.
3. In all cases of dismissal, the director will confer with the principal of the school.
4. Reasons for Dismissal:
  - a. Failure to meet necessary requirements to be removed from probation
  - b. After 2 disciplinary probations
  - c. Upon the 3<sup>rd</sup> academic probation
  - d. Placement in OSS or Alternative school may result in dismissal from the team.
  - e. A D.T. member who is expelled from school will be dismissed from the team immediately.
  - f. Excessive absences from D.T. class, practices, performances, and functions – review for dismissal to be determined by the director and principal.
  - g. Any inappropriate behaviors

E. Resignation

1. Resignation shall be defined as, "a choice made by the individual member that she/he no longer desires to participate in the organization."
2. Once a member has resigned from the organization, she forfeits all privileges of the organization. This includes awards, recognitions, etc., although they may have

accrued over the duration of the D.T. year. This also includes attending D.T. only events, using the D.T. facilities, and wearing D.T. attire.

3. Resignation procedures may involve a written or verbal resignation.

- F. All equipment must be turned in and financial obligations cleared at the time of resignation.
- G. Upon dismissal or resignation, the student will be transferred out of D.T. Class and into a Physical Education Class or Dance Class. In the event of dismissal or resignation during mid-semester, the student will be required to dress out and uphold requirements of state Physical Education and Dance Curriculum. Grading policy will be based on classroom participation and preparation.

#### **Article XI. Handbook/Guideline Changes and Steps to Resolution**

- A. The handbook is subject to change at any time due to Texas Education Agency rule changes or with approval from the administration.
- B. At any time, additions may be made to the handbook as it becomes necessary and with the approval of the director and the Director of Fine Arts.
- C. The director may enforce other rules as they become necessary during the school year for the benefit of the organization.
- D. Parents should follow appropriate avenues to communicate issues pertaining to their child. Students and parents should follow the steps below if an issue or concern arises.
  - Step 1:** Contact the Director and notify her of the concern.
  - Step 2:** If no resolution after initial contact with the Director, schedule an in person conference with the director.
  - Step 3:** If the issue has not been resolved after the conference with the Director, contact the Assistant Principal on campus who oversees drill/dance and schedule an in person conference with the Assistant Principal.
  - Step 4:** If there still is not a resolution to the concern, contact the Principal and schedule an in person conference.

## AUDITION INFORMATION/DATES

Please read the entire application packet then both, candidate and a parent /guardian, complete and submit the online application. Parents are responsible for providing their child transportation to and from the clinic and tryouts. All clinics are at the home campus. Auditions for all campuses will be held at McKinney Boyd High School.

### Parent Informational Meetings

MBHS: Tuesday, February 25, 2014 at 6:30 PM in MBHS Cafeteria

MHS: Thursday, February 20, 2014 at 7:00PM in MHS Dining Hall

MNHS: Tuesday, February 25, 2014 at 6:00PM in the MNHS Cafeteria

### Monday, March 24 - Thursday, March 27

Clinics will be held at each campus. Please refer to campus handbooks for detailed dates and times for clinics.

### Friday, March 28

3:00 pm – 9:00 pm

District Auditions at McKinney North High School

MISD Audition Results Posted on team websites after conclusion of ALL team tryouts

### Team Websites

McKinney Boyd High School: [www.boydbailadoras.com](http://www.boydbailadoras.com)

McKinney High School: [www.mckinneymarquettes.shutterfly.com](http://www.mckinneymarquettes.shutterfly.com)

McKinney North High School: <http://mckinneynorthstars.weebly.com/>

### Clinic and Audition Dress Code

#### Clinic:

- Proper dance attire
- Hair should be pulled back in a secure ponytail
- No jewelry or gum

#### Audition:

- Black form fitted top (no stomach, cleavage or bra straps showing-no exceptions)
- Pin your shirt down.
- Black tights with black jazz mini shorts, black jazz/yoga pants, or black leggings only
- Jazz shoes, ballet slippers or dance paws
- Hair pulled back in a secure ponytail. No wispies or stray hairs in face.
- Stage Make-up (eye-liner, mascara, blush, RED lipstick)

Please contact the director for the campus you are trying out with any questions or concerns.

#### McKinney Boyd High School

Director: Caris Dunn

Email: [cadunn@mckinneyisd.net](mailto:cadunn@mckinneyisd.net)

#### McKinney High School

Director: Amy Neely

Email: [aneely@mckinneyisd.net](mailto:aneely@mckinneyisd.net)

#### McKinney North High School

Director: Caitlyn Hendricks

Email: [chendricks@mckinneyisd.net](mailto:chendricks@mckinneyisd.net)



## REQUIRED FORMS

The forms within Section 3 are also included online at the link listed below. All information should be **completed and submitted online** prior to the beginning of the first day of clinic.

Please carefully read all material within this entire packet. By submitting these forms online you are indicating that you have read and also agree to abide by **all** information contained within this document.

### Audition Checklist

- GO TO THIS LINK: [HTTP://WWW.MCKINNEYISD.NET/DEPARTMENTS/FINE\\_ARTS/CHEER/](http://www.mckinneyisd.net/departments/fine_arts/cheer/)
- CLICK ON THE 14-15 MISD HIGH SCHOOL DRILL TEAM APPLICATION DOCUMENT AND CLICK ON THE LINK CONTAINED IN THE DOCUMENT
  - COMPLETE ALL OF THE INFORMATION – (Please remember that by completing the information online you are agreeing to all guidelines set forth and are upholding all documents and release of claims listed in Section 3 of this handbook.)
- SCAN and EMAIL a current copy of the candidate's Proof of Residency to the drill team director of the campus for which you are trying out.
  - Please save the document with your student's first and last name followed by Proof of Residency.
  - EX: Susie Smith Proof of Residency
  - Must be from February/March 2014
- SCAN and EMAIL a current copy of the candidate's MISD UIL Physical Form to director of the campus for which you are trying out.
  - Please save the document with your student's first and last name followed by MISD UIL Physical Form.
  - EX: Susie Smith Physical Form
  - Must be dated between April 1, 2013 – March 20, 2014

**BELOW ARE COPIES OF THE FORMS AND INFORMATION THAT YOU ARE AGREEING TO ADBIDE BY AND UPHOLD WHEN YOU COMPLETE THE ONLINE APPLICATION.**

## PROOF OF RESIDENCY

You must have a current proof of residency on file prior to the first day of clinic. The proof of residency will be verified by MISD. All students must be enrolled and attending a McKinney ISD school as of March 20, 2014, in order to be eligible to audition.

The following are acceptable forms of proof of residency for MISD and the parent/guardian name(s) and physical address must be on the document:

Gas bill  
Electric bill  
Water bill  
Apt/house Lease  
House Contract  
Proof of Residency Affidavit

A copy of a recent utility bill (January or February) is required. All students must be enrolled in a McKinney ISD school as of March 20, 2014, in order to audition. A new home contract must show an anticipated completion date prior to the first day of school.

## TRANSFERS

Any student transferring high school campuses must follow all MISD policies and comply with all deadlines. Students transferring under an Employee Transfer or Zone Exemption must submit transfer applications to Elena Rodriguez no later than March 3. Any drill team candidate who is transferring for any other reason (ex: open enrollment) should submit that transfer application no later than March 7. Please note on transfer application that the student is trying out for drill team. For any questions regarding transfers, please contact Elena Rodriguez in the Office of Administrative Services.

Elena Rodriguez  
[erodriguez@mckinneyisd.net](mailto:erodriguez@mckinneyisd.net)  
469-302-4208

## PHYSICALS

Students who have a current physical on file with MISD do not need an additional physical for drill team tryouts. If your student has a physical on file, you must email Tami Hines with your student's first and last name, student id number and current campus. She will verify there is a physical on file. Students who do not have a current physical on file with MISD must have a physical completed and submitted prior to tryouts in order to participate. The physical will only be accepted by MISD for the remainder of the current school year; therefore, in order to participate in any U.I.L. extra-curricular activity for the 2014- 2015 school year, a student must have a physical submitted on the appropriate 2014 – 2015 MISD Physical Form that is dated after March 1, 2014.

Note: Physicals may be obtained through your family physician or by contacting one of the local care clinics:

|                         |   |                      |
|-------------------------|---|----------------------|
| CareNow:                | <a href="http://www.carenow.com">http://www.carenow.com</a>                 | Phone – 972-529-4500 |
| Primacare:              | <a href="http://primacare.com">http://primacare.com</a>                     | Phone - 469-952-3737 |
| E-Care:                 | <a href="http://www.e-carecenters.com">http://www.e-carecenters.com</a>     | Phone - 972-548-7277 |
| Acute Kids Urgent Care: | <a href="http://www.acutekids scare.com">http://www.acutekids scare.com</a> | Phone - 972-727-3800 |

The 2014 – 2015 MISD Physical Forms will be available in March.

### MISD PHYSICAL DATES:

Students report to the high school campus they will be attending.

**Attire:** shorts and t-shirt; females should wear sports bra

McKinney Boyd: April 26, 2014

McKinney High: May 7, 2014

McKinney North: May 28, 2014

# MISD DANCE/DRILL TEAM CANDIDATE INFORMATION

Please select all boxes that apply.

- I am auditioning for the varsity squad. If I am not selected to the varsity squad, I understand I will be placed on the JV squad. If I decide I do not want to be on the JV squad, I understand that I must submit my resignation.
- I am signing up for the JV squad only.

Please print clearly.

Student Contact Information:

Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Address (Mailing): \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Student Email : \_\_\_\_\_ Birth date: \_\_\_\_\_

Parent(s)/Guardian Contact Information:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email: \_\_\_\_\_ Phone #1: \_\_\_\_\_ Phone #2: \_\_\_\_\_

Address if different from student: \_\_\_\_\_

Additional Contact Information: (Please complete if there is an additional parent who needs to be contacted.)

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address if different from student: \_\_\_\_\_

# MISD DANCE/DRILL TEAM STUDENT AND PARENT ACKNOWLEDGEMENTS, DISCLAIMERS AND RELEASE OF CLAIM

## **Student Acknowledgement:**

I, \_\_\_\_\_ verify that I have read and understand all of the audition process, guidelines and criteria set forth in both the campus Dance/Drill Team Handbook and the MISD Dance/Drill Team Handbook and agree to abide by them. I acknowledge that participation in any extracurricular activity is a privilege, and not a right, and that I may be removed from my position on the team at any time in accordance with the provisions as outlined in the campus Dance/Drill Team Handbook/MISD Dance/Drill Team Handbook, MISD Student Code of Conduct, and MISD Board Policies.

I acknowledge that I am expected to maintain and consistently perform the skills that are demonstrated during the auditions. I acknowledge and understand that financial obligations must be met by the deadline set forth in the campus handbook.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Parent Acknowledgement:**

I, \_\_\_\_\_, parent of \_\_\_\_\_, verify that I have read and understand all of the audition process, guidelines and criteria set forth in both the campus Dance/Drill Team Handbook and the MISD Dance/Drill Team Handbook and agree to abide by them. I acknowledge that my student's participation in any extracurricular activity is a privilege, and not a right, and that he/she may be removed from the position on the squad at any time in accordance with the provisions as outlined in the MISD Dance/Drill Team Handbook, MISD Student Code of Conduct, and MISD Board Policies. I also acknowledge that I am not allowed in the building during any phase of the audition process. By signing this form, I agree to follow the guidelines set forth.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Insurance Disclaimer:**

As a drill team member, your child is not covered by school insurance. You are encouraged to have your own insurance.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Release of Claim :**

I, \_\_\_\_\_, parent of \_\_\_\_\_ acknowledge that I am required to execute the "Release of Claim" form contained in this packet. By signing this form, I agree to execute "Release of Claim" form.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**MISD RELEASE OF ALL CLAIMS**  
**Parental Permission for Extracurricular Activity**

RELEASE made \_\_\_\_\_, 20\_\_\_\_\_, by  
(date)

\_\_\_\_\_  
(Parent/guardian's name)

of \_\_\_\_\_  
(Address – house # + apt. #, street, city, state, zip code)

as \_\_\_\_\_ of \_\_\_\_\_  
(Parent/guardian) (Name of student)

In consideration of permission granted the above-named student by the McKinney Independent School District of McKinney, Texas to attend **Dance/Drill Team Audition Clinic, Camps, and All Dance/Drill Team Events**. On behalf of myself individually, and my child, I hereby indemnify, hold harmless, and release the McKinney Independent School District, and its governing board, officers, agents and employees from any and all claims, demands, liabilities and expenses (including attorney's fees and costs of defense), which may be made by reason of any injury to myself or my child (including, but not limited to, serious bodily injury or death), or damage to property sustained by myself or my child, caused by any act, neglect, default, or omission of the event or of any person, firm, or corporation, directly or indirectly employed by the event arising directly or indirectly out of the operation or performance of event. I further hereby authorize a representative of the school district to consent to medical treatment of the above-named student in the event of an emergency during the clinic. I, the undersigned, have read this release and consent to medical treatment and understand all its terms. I execute it voluntarily and with full knowledge of its significance.

\_\_\_\_\_  
(Signature of Parent or Guardian)

\_\_\_\_\_  
(Date and Year)

# MISD STUDENT CO-CURRICULAR/EXTRACURRICULAR CONTRACT

(PLEASE NOTE: This contract is currently under review. All students and parents/guardians of students participating in any MISD co-curricular/extracurricular activity will have to read and sign the new contract once it is available.)

I, \_\_\_\_\_, understand that it is a privilege and honor, not a right, to be a member of a McKinney ISD co-curricular/extracurricular activity.

I understand I must conduct myself with the utmost integrity and honesty as a student involved in co-curricular/extracurricular activities in McKinney ISD. I understand that my position as a student involved in co-curricular/extracurricular activities means that I am held to a higher standard of behavior, and therefore, may receive greater consequences than those outlined in the MISD Student Code of Conduct for conduct regardless of whether such conduct occurs on or off school property and/or at a school sponsored or school related event.

I understand that if I violate the MISD Student Code of Conduct, I may receive consequences in accordance with those outlined in the MISD Student Code of Conduct, as well as additional consequences as a result of my participation in co-curricular/extracurricular activities. I understand and agree that consequences assigned under this Contract will be assigned at the discretion and determination of the campus administrator and sponsor/coach of the activity and may include, but are not limited to, disciplinary consequences in, suspension from, removal from and/or prohibition from future participation in one or all co-curricular/extracurricular activities.

I understand that as a participant in a co-curricular/extracurricular activity, I must follow the MISD Student Code of Conduct in addition to all rules, regulations, and schedule commitments, as required by the sponsor/coach of the activity.

I understand that if I should find myself in a situation where alcohol, tobacco, or any one of the prohibited substances under the MISD Student Code of Conduct are being consumed by minors, I have an affirmative duty to remove myself from the situation immediately. In this regard, I am not permitted to attend a private or public, parental or guardian supervised or non-supervised, school or non-school function where prohibited substances are in use including, but not limited to field parties, keg parties and raves. It is an affirmative defense to a violation if I am in the presence of my own parent/guardian.

I have read this MISD CO-CURRICULAR /EXTRACURRICULAR contract and I agree to all of the terms and consequences stated herein.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

# McKinney ISD DRUG POLICY AND CONTRACT

1. The objectives for this program are:

- i. To allow each student in programs subject to testing to make a commitment against drug/alcohol use.<sup>1</sup>
- ii. To provide a deterrent to drug/alcohol use for students in grades 7-12.
- iii. To ensure the health and safety of students participating in an extracurricular activity.
- iv. To provide a drug/alcohol education and counseling program for students who test positive for drug/alcohol use and for those students who are at risk for drug/alcohol use.
- v. To provide students with a tool to deal with peer pressure.

2. Students in grades 7-12 who participate in extracurricular activities will be required to submit to drug/alcohol testing consistent with this policy. For the purpose of this policy, extracurricular activities include, but are not limited to:

- i. All UIL activities;
- ii. School-sponsored student groups/clubs/organizations
- iii. Student Council;
- iv. All elected/appointed student officers;

Additionally, any student may voluntarily agree to participate in the drug testing program with the written consent of their parents/guardians.

When the athletic director/sponsor/campus administrator has a reasonable suspicion that a student subject to the program is currently using drugs/alcohol, the athletic director or fine arts director may require the student to submit to a test under this policy. "Reasonable suspicion" means a suspicion of drug/alcohol use based on specific observations made by teachers/coaches/administrators/sponsors of the appearance, speech, or behavior of a student subject to this policy; the reasonable inferences that are drawn from those observations; and/or information of drug/alcohol use by a student subject to this policy supplied to school officials by other students, staff members, or patrons.

3. Prior to engaging in any extracurricular activity which is governed by this policy, a parent/guardian of a student, and the student, must both sign a written consent authorizing drug/alcohol testing of the student. Students who have reached the age of majority, or their disabilities of minority have been removed, will sign the written consent authorizing drug/alcohol testing of the student.

All students covered by this policy will be required to submit to random drug/alcohol testing. Random testing may be conducted at any time. Random testing may be conducted as determined by the Superintendent or the campus principal. The names of all eligible students will be placed in a computer generated "pool." Random selections from that pool will be conducted by the testing service contracted by the District.

4. The District will contract with a nationally certified drug-testing laboratory that will conduct all drug testing. The laboratory will follow strict procedures for the chain of custody and access to test results. The laboratory will provide qualified collectors to oversee collection of specimens. The service will provide Medical Review Officer (MRO) services for the designated school officials. Results will not be provided either orally or in writing to any person who has not been designated by the district to receive results. The District reserves the right to test for prohibited/illegal substances, including but not limited to: alcohol, amphetamines, barbiturates, benzodiazepines, cannabinoids, cocaine, methadone, methaqualone, opiates, phencyclidine, steroids, other illegal or addictive drug and any adulterant.

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<sup>1</sup>The term "drug/alcohol" for the purpose of this policy includes the definition outlined on page 38 of the *Student Code of Conduct*.

- Any controlled substance or dangerous drug as defined by state and federal law; without regard to amount, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate;
- Alcohol or any alcoholic beverage;
- Any simulated controlled substance or dangerous drug;
- Any drug as defined by state and federal law without regard to amount;

- Any abusable volatile chemical substance for inhalation;
- Any prescription drug used in a manner not consistent with the prescription;
- Any other intoxicant or mood-changing, mind-altering, or behavior altering drugs, including pills and other over-the-counter stimulants and sedatives; or
- Any anabolic steroids.

5. If the drug test indicates positive results, the laboratory will immediately forward the results to its MRO. The MRO will contact the designated school official to report the positive result. The school official will contact the parent/guardian to determine if prescription medication or other legal substances may have caused the positive result. Information obtained from the parent/guardian will be provided to the MRO for review and issuance of his/her determination.

6. Drug/Alcohol Testing will be performed by urinalysis in accordance with accepted practices and procedures as established by the certified drug/alcohol testing laboratory with whom the District contracts. Student privacy will be protected to the greatest extent possible during the collection and coding of urine specimens. Students will provide urine specimens in a private stall in a restroom. An adult monitor will be stationed at the entry of the restroom.. After the specimen is produced, it will be handed to the monitor.

7. Results of any drug/alcohol test will not be given to law enforcement authorities nor be used for any school district discipline, except as related to applicable activities noted in this policy. Access to written drug/alcohol results will be limited to the following:

- Parent/Guardian
- Student
- Superintendent Designee

Access to verbal notification that a student has tested positive for drug/alcohol use will be provided to the following:

- Principal
- Counselor
- Coach/sponsor of the specific activity in which the student participates at the time of the positive test.

All information related to the testing or the identification of students as a user of illegal drugs/alcohol will be protected by the District and its employees, officers, and agents as confidential, unless otherwise required by law, in response to overriding public health and safety concerns, or as authorized by the parent/guardian or student. The District will destroy the records maintained under this policy in accordance with the District's records retention schedule.

### **Consequences of Positive Testing**

Consequences of a **FIRST** confirmed positive test result shall be as follows:

1. Required conference with parent/guardian and student.
2. Referral to an MISD approved counseling program for an assessment which will determine the length of counseling needed for the student. The student must fulfill the recommendation of the counseling program, and provide documentation confirming completion of the program.
3. A minimum 20 school day suspension from all extracurricular activities.
4. Prior to rejoining any extracurricular activity, a negative test result must be obtained at the student's/parent's/guardian's expense.
5. After producing a negative test and regaining eligibility, the student will retest once a month for 4 months at the student's/parent's/guardian's expense.

Consequences of a **SECOND** confirmed positive test result shall be as follows:

1. Required conference with parent/guardian and student.
2. Referral to an MISD approved counseling program for an assessment which will determine the length of counseling needed for the student. The student must fulfill the recommendation of the counseling program, and provide documentation confirming completion of the program.
3. A minimum 60 school day suspension from all extracurricular activities.
4. Prior to rejoining any extracurricular activity, a negative test result must be obtained at the student's/parent's/guardian's expense.
5. After producing a negative test and regaining eligibility, the student will retest once a month for 4 months at the student's/parent's/guardian's expense.

Consequences of a **THIRD** confirmed positive test result shall be as follows:



1. Required conference with parent/guardian and student.
2. Referral to an MISD approved counseling program for an assessment which will determine the length of counseling needed for the student. The student must fulfill the recommendation of the counseling program, and provide documentation confirming completion of the program.
3. A minimum of one full calendar year suspension from all extracurricular activities.
4. Prior to rejoining any extracurricular activity, a negative test result must be obtained at the student's/parent's/guardian's expense.
5. After producing a negative test and regaining eligibility, the student will retest once a month for one calendar year at the student's/parent's/guardian's expense.

Consequences of a **FOURTH** confirmed positive test result shall be as follows:

1. Required conference with parent/guardian and student.
2. The student will be removed from all participation in extracurricular activities for as long as the student is enrolled in McKinney ISD.

A positive test that results in a suspension in excess of the number of days remaining in the school year will continue on the first day of school of the next school year.

Refusal to participate in a drug test after signing the consent form or not producing a specimen after a reasonable amount of time shall count as a positive test.

7. Students who are not involved in extracurricular activities, but who voluntarily participate in the district drug testing program with consent of their parent/guardian will be subject to the same consequences for positive tests as set out herein.
8. Students who stop participating in extracurricular activities during the school year must submit a letter to the principal requesting removal from the random drug testing pool.
9. Appeal of the consequences of a positive result must be filed with the District by the student or parent/guardian in accordance with District policies FNG (LEGAL) and FNG (LOCAL). During the time of any appeal, the consequences outlined herein will remain in effect including but not limited to, suspension and/or removal from all applicable extracurricular activities. If the appeal is resolved in favor of the student, the student will be immediately reinstated to the extracurricular activity. Any drug/alcohol test incident to an appeal, in which the parent/guardian requests retesting, the parent/guardian must submit the appeal within forty-eight (48) hours of confirmation and notification of the positive result. Retesting must be performed by a nationally certified drug/alcohol testing laboratory using the original positive sample, and will be done at the parent/guardian's expense.

**McKinney Independent School District  
Drug/Alcohol Screening Test  
Parent/Guardian/Student Consent Form**

I, \_\_\_\_\_ (printed name of student) and  
\_\_\_\_\_ (printed name of parent/guardian) am the  
parent/guardian of \_\_\_\_\_ (print name of student)  
a student enrolled in the McKinney Independent School District.

I understand that participation in an extracurricular activity is a privilege that may be withdrawn for violations of McKinney ISD Board Policies. I understand that extracurricular activities include, but are not limited to: all UIL activities; school-sponsored student groups/clubs/organizations; student council; all elected/appointed student officers; and non-curriculum-related student groups.

I acknowledge that I have received a copy of the Random Drug/Alcohol Testing Program for McKinney ISD. I have read the District's Policy and understand the provisions of the random drug/alcohol testing program. I hereby consent to the testing provided by the program. I understand that Participation in extracurricular activities at McKinney ISD, as defined under the Policy, is conditioned upon my consent and participation in the random drug/alcohol testing program. In consideration of the benefits arising to me/my child from this activity, I hereby grant permission for me/my child to participate in the program. I further agree to and shall indemnify and hold harmless the District, its officers, agents and employees, from suits and liability of every kind, including expenses of litigation, court costs, and attorneys' fees for injury or damage which I or my child, or any other person might sustain as a result of my child's participation in the random drug/alcohol testing program.

I acknowledge that I have read and understand this consent and release. I represent that I am the student/parent or guardian of the student named above, and I hereby agree that we shall both be bound by the terms of the consent and release provisions set forth in the random drug/alcohol testing policy.

\_\_\_\_\_  
Circle which (Parent/Guardian Signature)

\_\_\_\_\_  
(Date)

I, the student noted above, acknowledge that I have read the foregoing consent and release and that I understand it and agree to be bound by its terms and the terms of the random drug/alcohol testing program.

\_\_\_\_\_  
(Student Signature)

\_\_\_\_\_  
(Date)