

MNHS Swim and Dive Booster Club

Scholarship Instructions

Purpose:

The McKinney North Swim and Dive Booster Club established the scholarship program in order to assist and encourage Swim and Dive athletes to pursue higher education. The Boosters wish to recognize athletes who demonstrate leadership, integrity, sportsmanship, responsibility and, above all, are exemplary representatives of our community.

Criteria:

To be eligible for a McKinney North Swim and Dive Booster Club Scholarship the following list of criteria must be met:

1. GPA of 3.0 or higher-copy of transcript needed.
2. Must have been on the team as either a Team Manager, JV or Varsity swimmer for a minimum of 2 years.
3. Qualify for a varsity letter during senior year. Check with head coach, Coach Files, on this item.
4. Consistent attendance and involvement in team functions (dinners, fundraisers, concessions, etc) defined as all-team functions. 90% participation the senior year is required.
5. Incur no UIL contract violations.
6. Indicate application or acceptance to an accredited college, university, or school of higher learning.
7. Complete the application process as outlined below.

Application Process:

In order to apply for the McKinney North Swim and Dive Booster Club Scholarship the applicant must complete the following list of items:

1. Complete the McKinney North Swim and Dive Booster Club Scholarship Application, incomplete applications will result in non-consideration.
2. Complete the Student, Teacher Name, and Class portions of the Teacher Evaluations for all teachers of your current classes. (see deadlines below). Coach will put evaluation forms into teacher's box.
3. Complete the Athlete Name portion of the Coaches' Evaluation Form and turn it into Coach (see deadlines below). The Coach will complete the forms and send the completed forms to the Scholarship Committee.
4. Give to Coach the applications along with all supplemental attachments such as letters of recommendation and copies of letters of acceptance or copies of applications to collegiate institutes.
5. Compile all documents in a binder or organized folder
6. Turn in completed binder following instructions and within the time lines indicated in the application.

The Process:

1. The Scholarship Committee will receive from the swim coach your completed application and the teachers' & coaches' evaluations.
2. The Committee will review these documents and contact the applicants to schedule interviews The Committee will interview the candidates as a Panel.
3. The Committee will present to the Swim and Dive Board their recommendations for scholarship awards.
4. At the Banquet the Board will issue the scholarship awards.
5. There will be a maximum of two scholarships awarded. The amount will be determined by our current available funds.
6. At the Banquet the Board will issue the scholarship awards.
7. Scholarship checks will be issued to either the award winners as expenses are incurred or the university you are attending, when you have decided upon, using the Scholarship Appropriations Form.

Evaluation Materials:

The Scholarship Committee will utilize the following in awarding scholarships:

1. Complete Scholarship Applications
2. Letters of recommendation
3. Teacher Evaluations
4. Coach Evaluations (includes team participation by applicant)
5. Interview Evaluations

Interview – 25% weighting

Application (complete packet, letters of recommendation, teacher evaluations) – 50%

Coaches Evaluation – 25% weighting

Scholarship Appropriations:

Students who are awarded scholarships and wish the funds to be issued directly to them will be required to provide proof of enrollment, copies of receipts for tuition or other institution fees and proof of payment in order to be reimbursed with scholarship funds. Students who wish the university they are attending to hold the scholarship funds and use them toward the student's benefit as needed will provide proof of enrollment at the university.

Upon receipt of the Appropriations Form a check will be made payable to either the scholarship recipient for submitted expenses or the university for the benefit of the student. If the check is to be payable to the student payments will be made until the amount of the scholarship amount is exhausted. If the check is to be payable to the university one check will be issued for the entire amount of the scholarship. You will mail the Scholarship Appropriations Form to Coach and she will forward the form to the Booster Club Treasurer in order to release a check.

In all cases the scholarship award is only payable for tuition & fees required to be enrolled and course related expenses such as fees, books, supplies, and equipment that are required for the courses. These items must be required by all students enrolled in these courses.

Forms Contained in this Document:

1. Scholarship Instructions
2. Scholarship Application Form
3. Teacher Evaluation Form
4. Coach Evaluation Form
5. Scholarship Appropriation Form

MNHS Swim and Dive Booster Club

Scholarship Application

The scholarship application has four components. They consist of this application form, your teachers' evaluations, your coach's evaluation, and an interview process. These items comprise the means used to determine the award of scholarships. The scholarship(s) are awarded based upon the funds allocated for any particular year and the qualifications of the candidates. All decisions of the Scholarship Committee are final and cannot be appealed.

When completing this application, read the entire application prior to beginning. Pages 4-8 should be completed and returned with the application. They may be copied if there is not enough space on the form. The questions on the remaining pages should be answered on separate paper and attached to the application. You may submit pages either typed or hand written. Be thorough with your answers to both essay and non-essay questions; but also be concise.

Note, you are not only being evaluated by your achievement and participation, but also by your ability to communicate both in idea and form. Interview topics will be provided in advance of interview.

Questions about the application should be directed to the Coach Files

Return you application (pg 4-8) in a sealed envelope to Coach Files, marked with the following

DEADLINES FOR APPLICATION

Packets Available – Second week in September – See Coach Files

Teacher Evaluations Sheets student portion – First week in December – Coach Files

Coach Evaluation sheets student portion – First week in December – Coach Files

Completed Scholarship packet – Last Friday in January – Coach Files

Final Committee Scholarship Packet – Monday following regionals – Scholarship Committee

Interviews with Scholarship Committee – Third week in February – Scholarship Committee

Final recommendations to MNHS Booster Board – Last Monday in February

MNHS Swim and Dive Scholarship Application

Attention: Scholarship Committee

Personal and Confidential

After receipt of this application you will be contacted to schedule a 30 minute interview with the Scholarship Committee. Be sure to be on time for your interview and come as if you were interviewing for a position at a corporation (casual yet professional).

Congratulations on your decision to enroll in further education and your desire to participate in our scholarship program.

MNHS Swim and Dive Booster Club

Scholarship Application

Applicants Name: _____ Date: _____

Parent's Names: _____

Address: _____

Phone Number: _____

E-Mail Address: _____

Schools of Interest:	<u>Name</u>	<u>Applied</u>	<u>Accepted</u>
	_____	<input type="checkbox"/>	<input type="checkbox"/>
	_____	<input type="checkbox"/>	<input type="checkbox"/>
	_____	<input type="checkbox"/>	<input type="checkbox"/>
	_____	<input type="checkbox"/>	<input type="checkbox"/>
	_____	<input type="checkbox"/>	<input type="checkbox"/>

Areas of Interest / Study _____

MNHS Swim and Dive Booster Club

Scholarship Application

Athletic Achievements

Position on Team (circle): Diver Swimmer Manager

Years of Participation (circle): Fr. So. Jr. Sr.

Years you lettered (circle): Fr. So. Jr. Sr.

Total number of years you have been diving or swimming (include HS & non-HS) _____

List other dive or swim teams you have been a member of and the number of years:

<u>Team</u>	<u>Years</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

1. List awards, successes, and other recognition received for swimming and diving over the course of your athletic career. Include year (Fr., So., Jr., Sr.).

2. List records set during your High School career. Include year (Fr., So., Jr., Sr.).

3. List positions of S&D leadership held during your High School career. Include year (Fr., So., Jr., Sr.).

On a Separate piece of paper answer the following essay questions.

MNHS Swim and Dive Booster Club

Scholarship Application

Essay Questions

Essay questions are to be limited to 200 words per question. You will be evaluated on all aspects of your response including but not limited to content, presentation, grammar, and continuity.

1. Describe your years of participation with the MNHS Swim and Dive Team. What were the highlights?
What did you learn and how did these years prepare you for your future.
2. What are your plans for post high school; college, career, life? What or who inspired you in these decisions?
3. Describe how you will be a worthy ambassador of McKinney North High School post graduation?

MNHS Swim and Dive Booster Club

Scholarship Program

Teacher Evaluation

_____ has applied for a scholarship through the MNHS Swim and Dive Booster Club. Please complete the information below and return. Your evaluation and comments will be kept confidential and only be viewed by the scholarship committee of the Booster Club. Thank you in performing this valuable function in our process of awarding scholarships.

Teachers

Return to: Coach Brenda Files' mailbox at McKinney North High School
Label Envelope: **Coach Brenda Files - Confidential Scholarship Survey**
By: **March 3rd, 2015**

Compared to your other college-bound students, rate this student using the scale below:

Scale:

- 0 No basis for judgment
- 1 Below average
- 2 Average
- 3 Good
- 4 Excellent
- 5 Exceptional

Evaluation:

- 1. Academic Achievement _____
- 2. Classroom conduct and attitude _____
- 3. Study habits and responsibility _____
- 4. Maturity and initiative _____
- 5. Overall assessment of this student _____

Please provide comments that would explain your assessment of this student. Use another sheet if necessary.

Teacher Name _____ Class _____

Teacher's Signature _____ Date _____

MNHS Swim and Dive Booster Club

Scholarship Program

Coach Evaluation

_____ has applied for a scholarship through the MNHS Swim and Dive Booster Club. Please complete the information below and return. Your evaluation and comments will be kept confidential and only be viewed by the scholarship committee of the Booster Club. Thank you in performing this valuable function in our process of awarding scholarships.

This individual will be lettering during this, their senior year. (Circle) Yes No

Compared to the other applicants for this scholarship program, rate this athlete using the scale below:

Scale:

- 1 Below average
- 2 Average
- 3 Good
- 4 Excellent
- 5 Exceptional

Evaluation:

- 1. Leadership qualities/Attitude _____
- 2. Athletic achievements _____
- 3. Working towards ones potential _____
- 4. Maturity and initiative _____
- 5. Overall assessment of this athlete _____

Please provide comments that would explain your assessment of this student.

Coach's Signature _____

Date _____

MNHS Swim and Dive Booster Club

Scholarship Appropriations Form

Athlete's Name: _____ Social Security # _____

Phone Number: _____ Year of High School Graduation: _____

Total of Qualifying Expenses as indicated by attached receipts ⁽¹⁾ \$ _____

Institute you are registered to attend or attending: _____

Student ID: _____ Issue Check to (Select 1): Student Institute

Address to mail reimbursement check: _____

Complete this form to receive the funds set aside as your scholarship:

Attach to this form: A document that shows you are enrolled in the institution listed. If the award is payable to you a copy of the institutes billing statement and a receipt or cancelled check showing your payment of the expenses on the statement must be included. If the award is to be paid to the institute no statement or receipts are required.

Mailing Address:

McKinney North High School
Attention: Swimming Coach - Brenda Files
PO Box 6327
McKinney Texas, 75071

⁽¹⁾ Qualifying Expenses are limited to tuition & fees required to be enrolled and course related expenses such as fees, books, supplies, and equipment that are required for the courses. These items must be required by all students enrolled in these courses.

Booster Club use only:

Original Scholarship Amount _____

Previous Payments _____

Current Scholarship Balance
=====

Current Payment _____ Check No. _____ Date _____

Remaining Scholarship Balance
=====